

REGULAR COUNCIL MEETING
Thursday, June 25, 2020
4:00 PM

PRESENT: Mayor Van Otterloo, Council members Granstra, Koldenhoven, Kooima, Faber and Van't Hul. City Administrator Van Maanen and City Clerk Vande Kamp.

ALSO PRESENT: Fire Chief Brent Eshuis and Michael Van Driel with the Rock Valley Fire Department; Cole Greiman; Gale Van Engen and Chamber and Recreation Director Rosman.

The Mayor called the meeting to order.

The Pledge of Allegiance was recited.

On a motion by Kooima and a second by Van't Hul to approve the agenda as presented. All ayes, motion carried.

The Mayor declared this was the time and place for a public hearing regarding the planning and design stage of a water system project through an interim loan disbursement agreement in an aggregate principal amount no to exceed \$922,300. The City Clerk stated no written comments were received. No oral comments were heard. Whereupon, the Mayor declared the public hearing closed.

Council member Koldenhoven introduced Resolution No. 702-20 entitled, "*Resolution Instituting Proceedings to Take Additional Action for the Financing of the Planning and Design Stage of a Water System Project Through an Interim Loan and Disbursement Agreement in an Aggregate Principal Amount Not to Exceed \$922,300*" and made a motion to adopt. Council member Granstra seconded the motion. The roll was called and vote was, AYES: Van't Hul, Faber, Kooima, Koldenhoven and Granstra. NAYS: None. Whereupon, the Mayor declared the Resolution duly adopted.

Council member Kooima introduced Resolution No. 703-20 entitled, "*Resolution Authorizing the Execution, Delivery and Securing of an Interim Loan and Disbursement Agreement to Finance the Planning and Design Stage of a Water System Project in an Aggregate Principal Amount Not to Exceed \$922,300*" and made a motion to adopt. Council member Faber seconded the motion. The roll was called and vote was, AYES: Granstra, Koldenhoven, Kooima, Faber and Van't Hul. NAYS: None. Whereupon, the Mayor declared the Resolution duly adopted.

Council member Kooima introduced Resolution No. 704-20 entitled, "*Resolution Calling a Public Hearing on a Proposal to Finance Street Paving, Alley Rehabilitation and Sidewalk Trail Improvements Projects with a Loan in an Aggregate Amount Not to Exceed \$950,000, and Providing for Publication of Notice Thereof*" and made a motion to adopt. Council member Koldenhoven second the motion. The roll was called and vote was, AYES: Van't Hul, Faber, Kooima, Koldenhoven and Granstra. NAYS: None. Whereupon, the Mayor declared the Resolution duly adopted.

Council member Faber introduced Resolution No. 705-20 entitled, "*Resolution of the City Council of the Incorporated City of Rock Valley, Iowa, Fixing Regular Meetings of the City Council of Rock Valley, Iowa*" and made a motion to adopt. Council member Kooima seconded the motion. The roll was called

and vote was, AYES: Granstra, Koldenhoven, Kooima, Faber and Van't Hul. NAYS: None. Whereupon, the Mayor declared the Resolution duly adopted.

Council member Granstra introduced Resolution No. 706-20 entitled, "*Resolution Setting Public Hearing on Proposed Economic Development Grant Agreements Regarding Tax Increment Financing Incentives for VHK Investments, LLC dba Reink, Inc.*" and made a motion to adopt. Council member Koldenhoven seconded the motion. The roll was called and vote was, AYES: Van't Hul, Faber, Kooima, Koldenhoven and Granstra. NAYS: None. Whereupon, the Mayor declared the Resolution duly adopted.

Council member Koldenhoven introduced Resolution No. 707-20 entitled, "*Resolution Setting Public Hearing on Proposed Economic Development Grant Agreement Regarding Tax Increment Financing Incentives for DWL Holdings, LLC dba DWK Products, Inc.*" and made a motion to adopt. Council member Faber seconded the motion. The roll was called and vote was, AYES: Granstra, Koldenhoven, Kooima, Faber and Van't Hul. NAYS: None. Whereupon, the Mayor declared the Resolution duly adopted.

Council member Kooima introduced Resolution No. 708-20 entitled, "*Resolution Setting Wages and Salaries for FY2020-21*" and made a motion to adopt. Council member Koldenhoven seconded the motion. The roll was called and vote was ayes, Van't Hul, Faber, Kooima, Koldenhoven and Granstra. NAYS: None. Whereupon, the Mayor declared the Resolution duly adopted.

Council member Faber introduced Resolution No. 709-20 entitled, "*Resolution Approving FY2019-20 Transfers*" including an additional transfer of \$600,00 to a designated fund and made a motion to adopt. Council member Granstra seconded the motion. The roll was called and vote was, AYES: Granstra, Koldenhoven, Kooima, Faber and Van't Hul. NAYS: None. Whereupon, the Mayor declared the Resolution duly adopted.

On a motion by Kooima and a second by Faber to approve a requests from the Fire Department to purchase hand dryers for \$1,000, automatic soap dispensers for \$140, to replace the front door on the Fire Station for an estimated \$5,000 and to purchase a boat for \$13,000 of which a \$10,000 grant was awarded towards the purchase of. All ayes, motion carried.

On a motion by Kooima and a second by Koldenhoven to approve a request to allow livestock inside of city limits at 3129 Eagle Avenue with an amount not to exceed 10 show cattle. All ayes, motion carried.

On a motion by Kooima and a second by Faber to approve a request to allow livestock inside of city limits at 2003 Main Street with proof of ownership of the property and an amount not to exceed 5 cattle. All ayes, motion carried.

On a motion by Faber and a second by Van't Hul to approve Pay Request #1 for the Rock Ridge Road project in the amount of \$64,829.75. All ayes, motion carried.

On a motion by Koldenhoven and a second by Granstra to approve Pay Request #5 for 17th Street & Fig Avenue Sewer project in the amount of \$80,761.87. All ayes, motion carried.

On a motion by Granstra and a second by Koldenhoven to approve a payment to Rocket Manufacturing in the amount of \$8,000 for materials and labor for the construction of a utility shed that will be located at the Sports Complex. All ayes, motion carried.

A capital project update was shared by City Administrator Van Maanen. The contractor has completed the water and sewer services, along with the storm sewer infrastructure on the Rock Ridge Road project. The 17th Street and Fig Avenue work is complete. 14th Street and Alley work is ongoing. The new heaters at the pool have been installed and are working. Work on K30/Main Street will continue this week with traffic reduced to one lane temporarily. The City Crew began doing work on relocating the trails near Kiwanis Bridge. The plans for expanding the camping sites at the Bicentennial Park were discussed.

On a motion by Koldenhoven and a second by Faber to approve a request for a sprinkler head repair that was damaged when the City Crew was picking up storm debris in an amount not to exceed \$50. All ayes, motion carried.

Gale Van Engen was present to discuss the terms of an easement agreement along his property. He is asking for an additional 6-8" of topsoil to improve the soil along the easement. City Administrator Van Maanen will contact DGR Engineers to determine why the topsoil work wasn't completed by the contractor.

On a motion by Van't Hul and a second by Granstra to approve extending the bridge approach resurfacing through half of the intersection of 20th Street and Main Street. Sioux County Engineer Doug Julius has agreed to pay one-half of the expense for resurfacing the approach. All ayes, motion carried.

On a motion by Van't Hul and a second by Kooima to approve a dust control solution application to Creek Blvd in an amount of \$2,000 with homeowners being notified of the potential oil solution runoff to their properties. All ayes, motion carried.

The Community-wide economic development strategic plan 2020-26 was reviewed. Council members Faber and Van't Hul will represent the City on the Trails Committee and council members Granstra and Kooima will represent the City on the Beautification Committee. The Mayor will appoint members from the community to these boards.

On a motion by Kooima and a second by Granstra to approve a 1-year service maintenance agreement with Trane as presented. All ayes, motion carried.

The 2020 Pool policies and procedures including recommended covid regulations were discussed.

No action was taken on a request to purchase a drone.

The Northwest Iowa Solid Waste Agency's financial statements were reviewed.

The Rock Valley Municipal Housing Authority financial statements were reviewed.

On a motion by Granstra and a second by Faber to approve the Rock Valley Ambulance Association, Fire Department, Municipal Housing Authority and City bills as presented. All ayes, motion carried.

On a motion by Granstra and a second by Faber to adjourn. All ayes, motion carried.

A handwritten signature in black ink, appearing to read 'Kevin Van Otterloo', with a long, sweeping horizontal flourish extending to the right.

Kevin Van Otterloo
Mayor

A handwritten signature in black ink, appearing to read 'Tina Vande Kamp', written in a cursive style.

Attest: Tina Vande Kamp
City Clerk

REGULAR COUNCIL MEETING
Thursday, June 11, 2020
4:00 PM

PRESENT: Mayor Van Otterloo, Council members Granstra, Koldenhoven, Kooima, Faber and Van't Hul. City Administrator Van Maanen and City Clerk Vande Kamp.

ALSO PRESENT: Police Chief Warburton; Billing Clerk Arkema; Rich Rozeboom and Kurt Kooima with the Rock Valley Pullers; and Phil and Diane Grom.

The Mayor called the meeting to order.

The Pledge of Allegiance was recited.

On a motion by Granstra and a second by Koldenhoven to approve the agenda with two additions. Review a request by Pump n' Pak to renew a Class E liquor license and a request from Parkview Event Center to renew a Class C liquor license. All ayes, motion carried.

Phil and Diane Grom were present to discuss concerns of dust on Creek Boulevard due to heavy truck traffic. The Council instructed City Administrator Van Maanen to acquire a quote to provide a dust control treatment on this road.

On a motion by Kooima and a second by Faber to approve advertising for the Rock Valley Tractor Pullers in an amount not to exceed \$700 and to provide portable toilets and showers. All ayes, motion carried.

Council member Kooima introduced Resolution No. 701-20 entitled, "*Resolution Calling a Public Hearing on a Proposal to Finance the Planning and Design Stage of a Water System Project with a Loan in an Aggregate Amount Not to Exceed \$922,300 and Providing for Publication of Notice Thereof*" and made a motion to adopt. Council member Van't Hul seconded the motion. The roll was called and vote was, AYES: Granstra, Koldenhoven, Kooima, Faber and Van't Hul. NAYS: None. Whereupon, the Mayor declared the Resolution duly adopted.

A letter from FEMA regarding the draft flood insurance rate map was discussed.

A letter from the Iowa Finance Authority granting approval for rent schedule change at Royal Ridge Apartments was reviewed. Tenant rent increased approximately \$16.00 per month.

On a motion by Van't Hul and a second by Koldenhoven to review a request to upgrade the electric service at Bicentennial Park from 30 amp to 50 amp service. All ayes, motion carried.

An update on the daycare project was reviewed. The architect has submitted 50% completed plans for review and submission. The anticipated bid date for this project is in July.

A draft financing agreement with Project Youth, Inc. was reviewed. The project will be financed using tax-increment financing and will require an amendment to the Urban Renewal plan.

Update of the Parkview Event Center were reviewed. Four events have been cancelled and five events were postponed due to COVID-19. Twelve new events have been booked as the Governor Reynold's relaxed some of the restrictions that impacted the use of the facility.

Capital project updates were reviewed. Pool heaters are being installed this week. The 14th Street and Alley project are expected to start the week of June 22nd. Rock Ridge Road water and sewer work has started. The 10th Avenue Traffic Control project will be completed in the fall. The bridge approach will be resurfaced with discussion on possibly going to the intersection of Main Street and 20th Street.

An update on COVID-19 related issues was reviewed. Governor Reynold's approved opening pools. Summer rec has started with social distancing practices in place.

The City Strategic Plan meetings have been productive. There is one more meeting schedule before the results are presented to Council.

A quote to upgrade the campground WIFI was discussed. No action was taken.

The Northwest Iowa Area Solid Waste financial statements were reviewed.

The monthly Police Department activity report was reviewed.

On a motion by Koldenhoven and a second by Faber to approve the April Clerk's report as presented. All ayes, motion carried.

On a motion by Granstra and a second by Koldenhoven to approve the April council meeting minutes as presented. All ayes, motion carried.

On a motion by Faber and a second by Koldenhoven to approve the Rock Valley Ambulance Association, Fire Department, Municipal Housing Authority and City bills as presented with a request to view invoices for the Municipal Housing Authority plumbing work. All ayes, motion carried.


On a motion by Koldenhoven and a second by Van't Hul to approve a Class E liquor license renewal application submitted by Pump n Pak. All ayes, motion carried.

On a motion by Koldenhoven and a second by Van't Hul to approve a Class C liquor license renewal application submitted by Parkview Event Center. All ayes, motion carried.

On a motion by Granstra and a second by Faber to adjourn. All ayes, motion carried.

A handwritten signature in black ink, appearing to read 'Kevin Van Otterloo', with a long, sweeping horizontal stroke extending to the right.

Kevin Van Otterloo
Mayor

A handwritten signature in black ink, appearing to read 'Tina Vande Kamp', written in a cursive style.

Attest: Tina Vande Kamp
City Clerk

REGULAR COUNCIL MEETING

Friday, June 5, 2020

12:00 Noon

PRESENT: Mayor Van Otterloo, Council members Granstra, Koldenhoven, Kooima and Faber. City Administrator Van Maanen and City Clerk Vande Kamp. Absent: Van't Hul.

ALSO PRESENT: Economic Development Director Miller.

The Mayor called the meeting to order.


The Pledge of Allegiance was recited.

Council member Kooima introduced Resolution Nos. 697-20, 698-20, 699-20 and 700-20 entitled, "*Resolutions of the City Council of the Incorporated City of Rock Valley, Iowa, Approving and Endorsing the Submission of a Workforce Housing Tax Incentive Program Application to the Iowa Economic Development Authority*" and made a motion to adopt. Council member Koldenhoven seconded the motion. The roll was called and vote was, AYES: Granstra, Koldenhoven, Kooima and Faber. NAYS: None. ABSENT: Van't Hul. Whereupon, the Mayor declared the Resolutions duly adopted.

On a motion by Granstra and a second by Faber to adjourn. All ayes, motion carried.



Kevin Van Otterloo
Mayor



Attest: Tina Vande Kamp
City Clerk