

REGULAR COUNCIL MEETING
Thursday, November 21, 2019
4:00 P.M.

PRESENT: Mayor Van Otterloo, Council members Koldenhoven, Kooima, Faber and Van't Hul; City Administrator Van Maanen and City Clerk Vande Kamp. ABSENT: Granstra.

ALSO PRESENT: City Attorney Winterfeld; City Foreman Van Ginkel; Police Chief Warburton; Economic Development Director Miller; Chamber Director Rosman; Ambulance Association members Darin Vande Kamp and Alan Thielvoldt.

The Mayor called the meeting to order.

The Council recited the Pledge of Allegiance to the Flag.

On a motion by Koldenhoven and a second by Kooima to approve the agenda as presented. All ayes, motion carried.

The Mayor declared this was the time and place for a public hearing on the proposal to dispose of certain city owned property by trade. The City Clerk reported no written comments were received. No oral comments were heard. Whereupon, the Mayor declared the public hearing closed.

Council member Kooima introduced Resolution No. 661-19 entitled, "*Resolution for Disposal of Certain City Owned Property by Trade*" and made a motion to adopt. Council member Faber seconded the motion. The roll was called and vote was, AYES: Van't Hul, Faber, Kooima and Koldenhoven. NAYS: None. ABSENT: Granstra. Whereupon, the Mayor declared the Resolution duly adopted.

Council member Koldenhoven introduced Resolution No. 662-19 entitled, "*Resolution Setting Public Hearing on Proposed Economic Development Grant Agreement RE TIF Incentives for Rock Rentals, LLC and Van Bruggen and Vande Vegte PC*" and made a motion to adopt. Council member Kooima seconded the motion. The roll was called and vote was, AYES: Koldenhoven, Kooima, Faber and Van't Hul. NAYS: None. Whereupon, the Mayor declared the Resolution duly adopted.

On a motion by Kooima and a second by Van't Hul to approve the proposed changes to the Rock Valley Ambulance Service Constitution and Bylaws. All ayes, motion carried.

Daily Field Observation reports on 10th Avenue Sanitary Sewer Replacement were reviewed.

On a motion by Faber and a second by Koldenhoven to approve pay request #3 for the Fig Avenue Utility Extensions. All ayes, motion carried.

On a motion by Kooima and a second by Koldenhoven to approve pay request #6 (Final) for Rock Ridge Drive Street and Utility Improvements upon receipt of lien waivers. All ayes, motion carried.

City Attorney Winterfeld's response to the owners of Highlawn Apartments was reviewed. No action was taken.

On a motion by Kooima and a second by Van't Hul to approve a pay request for an interconnect with Rock Valley Rural Water in the amount of \$5,710.00. AYES: Koldenhoven, Kooima and Van't Hul. NAYS: None. ABSTAIN: Faber. Motion carried.

The City has received the \$150,000 grant from the CAT Agreement 18-CAT-015 for the Event Center Project.

On a motion by Van't Hul and a second by Koldenhoven to accept a resignation letter from Kyle Jensen. All ayes, motion carried.

On a motion by Van't Hul and a second by Faber to approve a request from the Rock Valley Police Department to purchase a Chevrolet Silverado 1500 truck to be retrofitted and designated as the K-9 unit. All ayes, motion carried.

On a motion by Faber and a second by Kooima to approve a request by the Rock Valley Police Department to purchase a K-9 certified dog. All ayes, motion carried.

A possible development opportunity in East Meadows Addition was discussed.

Council member Faber introduced Resolution No. 663-19 entitled, "*Resolution Approving Berm and Trail Easement with Kelly Vander Pol*" and made a motion to adopt. Council member Kooima seconded the motion. The roll was called and vote was, AYES: Van't Hul, Faber, Kooima and Koldenhoven.

JAYS: None. ABSENT: Granstra. Whereupon, the Mayor declared the Resolution duly adopted.

On a motion by Kooima and a second by Koldenhoven to approve the City's annual Tax Increment Financing Indebtedness Certificate to County Auditor. All ayes, motion carried.

On a motion by Kooima and a second by Faber to approve the City's annual Tax Increment Financing Report to the State of Iowa. All ayes, motion carried.

On a motion by Van't Hul and a second by Koldenhoven to approve a Class C Beer Permit renewal application submitted by Community Oil Company. All ayes, motion carried.

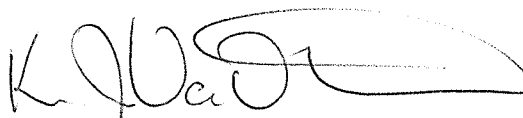
On a motion by Koldenhoven and a second by Van't Hul to approve a request to send Tina Vande Kamp to the 2020 Census Training Workshop. All ayes, motion carried.

On a motion by Koldenhoven and a second by Faber to approve the Mayor's appointment of Tina Vande Kamp as the Census Liaison to the Census Complete Count Committee. All ayes, motion carried.

On a motion by Koldenhoven and a second by Kooima to approve a pay request from Mid-Sioux Opportunity Inc. in the amount of \$2,500. All ayes, motion carried.

On a motion by Koldenhoven and a second by Kooima to approve the Rock Valley Ambulance Association, Fire Department, Municipal Housing Authority and City bills as presented including an individual request for damage caused by the City flushing lines. All ayes, motion carried.

On a motion by Faber and a second by Van't Hul to adjourn. All ayes, motion carried.

A handwritten signature in black ink, appearing to read 'K. Van Otterloo', with a large, sweeping flourish extending to the right.

Kevin Van Otterloo
Mayor

A handwritten signature in black ink, appearing to read 'Tina Vande Kamp', written in a cursive style.

Attest: Tina Vande Kamp
City Clerk

REGULAR COUNCIL MEETING

Thursday, November 7, 2019

4:00 P.M.

PRESENT: Mayor Van Otterloo, Council members Granstra, Koldenhoven, Kooima, Faber and Van't Hul; City Administrator Van Maanen and City Clerk Vande Kamp.

ALSO PRESENT: City Attorney Winterfeld; City Foreman Van Ginkel; Police Chief Warburton; Event Center Coordinator Heemstra; Kris Moore and April Impecoven and Lydia Ekema with the Rock Valley Ambulance Association.

The Mayor called the meeting to order.

The Council recited the Pledge of Allegiance to the Flag.

On a motion by Faber and a second by Koldenhoven to approve the agenda as presented with one addition to review a request for the purchase of equipment from the Rock Valley Ambulance Association. All ayes, motion carried.

On a motion by Van't Hul and a second by Granstra to approve a request from the Rock Valley Ambulance Association to purchase two glidescopes using fund from the ambulance account. All ayes, motion carried.

Council member Kooima introduced Resolution No. 657-19 entitled, "*Resolution to Amend the Community Attraction and Tourism Grant*" and made a motion to adopt. Council member Koldenhoven seconded the motion. The roll was called and the vote was, AYES: Van't Hul, Faber, Kooima, Koldenhoven and Granstra. Whereupon, the Mayor declared the Resolution duly adopted.

Kris Moore was present to discuss water drainage issues near HJ MJ Trailer Court. Plans are in place to construct an earthen berm at the northwest corner of the property, but the water table is currently too high to perform the work. As soon as possible, this work will be completed. City Administrator Van Maanen will work with the City's engineers to verify proper drainage near their east driveway.

Pay request #6 was reviewed for Rock Ridge Drive Project. The Council tabled the pay request and they requested that the City's engineer negotiate the amount of the final pay request.

Food policies at Parkview Event Center were reviewed. The kitchen is designed as a caterer's kitchen so a food policy will be put in place for families wishing to provide their own food. This will follow Siouxland District Health Department's standards. City Attorney Winterfeld will prepare a contract for the new policy.

Chief Warburton provided an update on the K-9 donation. Warburton will meet with the City's Equipment Committee to discuss the possible purchase of a vehicle that would be designated for the K-9 unit.

Council member Granstra introduced Resolution No. 658-19 entitled, "*Resolution Regarding Setting Hearing on Proposal to Dispose of City-Owned Property*" and made a motion to adopt. Council member Kooima seconded the motion. The roll was called and vote was, AYES: Granstra, Koldenhoven, Kooima, Faber and Van't Hul. NAYS: None. Whereupon, the Mayor declared the Resolution duly adopted.

Council member introduced Resolution No. 659-19 entitled, “*Resolution to Approve a Permanent Berm Easement Agreement with Gary and Donna Wichers*” and made a motion to adopt. Council member Koldenhoven seconded the motion. The roll was called and vote was, AYES: Van’t Hul, Faber, Kooima, Koldenhoven and Granstra. NAYS: None. Whereupon, the Mayor declared the Resolution duly adopted.

The daily field observation reports from DGR engineers were reviewed. The 17th Street/Fig Avenue sewer project is progressing and the contractor is nearly completed the installation of the sewer mains.

A proposed Water System Enhancement project was discussed. DGR engineering has provided a proposed layout of the property and a contractor will begin soil testing.

Council member Faber introduced Resolution No. 660-19 entitled, “*Resolution to Approve a Government Obligation Lease Contract for the Garbage Truck*” and made a motion to adopt. Council member Koldenhoven seconded the motion. The roll was called and vote was, AYES: Granstra, Koldenhoven, Kooima, Faber and Van’t Hul. NAYS: None. Whereupon, the Mayor declared the Resolution duly adopted.

A reduced interest rate on the City’s 20-year State Revolving Fund Wastewater System loan was reviewed. The interest rate has been lowered to 1.75% from 3.00% resulting in a savings of interest payments in the amount of \$179,619 over the remaining life of the loan.

Tax increment financing incentive payments for November 2019 were reviewed.

The Rock Valley Police Department’s monthly report was reviewed.

City Administrator Van Maanen provided an update on FEMA grant submissions.

On a motion by Van’t Hul and a second by Koldenhoven to approve a Class C Liquor License renewal application for The Lunch House. All ayes, motion carried.

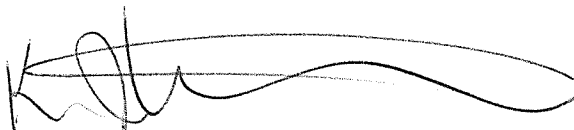
On a motion by Van’t Hul and a second by Koldenhoven to approve the appointment of Council member Kooima as a representative and City Administrator Van Maanen as an alternate to the NW Iowa Area Solid Waste Agency. All ayes, motion carried.

Rivers Bend Campground and Bicentennial Park Campground financial statements for the 2019 season were reviewed.

The City Ordinance on tree removal of dead, diseased and damaged trees was discussed. This ordinance will be updated to clarify the removal policy.

On a motion by Granstra and a second by Faber to approve the Rock Valley Ambulance Association, Fire Department, Municipal Housing and City bills as presented with the exception of an invoice submitted by a resident to replace a refrigerator bypass valve and filter. All ayes, motion carried.

On a motion by Koldenhoven and a second by Kooima to adjourn. All ayes, motion carried.



Kevin Van Otterloo
Mayor

Tina Vande Kamp

Attest: Tina Vande Kamp
City Clerk