

**REGULAR COUNCIL MEETING**  
**Thursday, March 12, 2020**  
**4:00 P.M.**

PRESENT: Mayor Van Otterloo, Council members Granstra, Koldenhoven, Kooima, Faber and Van't Hul; City Administrator Van Maanen and City Clerk Vande Kamp.

ALSO PRESENT: City Attorney Winterfeld; City Foreman Van Ginkel; Economic Development Director Miller; Chamber and Rec Director Rosman; and Rock Valley Ambulance Association President Paul Vande Waerdt.

The Mayor called the meeting to order.

The Pledge of Allegiance was recited.

On a motion by Koldenhoven and a second by Kooima to approve the agenda with 3 additions: Authorization of a special meeting regarding the corona virus; a public hearing on ordinance 105 and a public hearing on ordinance 106. All ayes, motion carried.

The Mayor declared this was the time and place for a public hearing for the proposed revisions to Chapter 105 of the Rock Valley Ordinances regarding collection of solid waste. The City Clerk reported no written comments were received. No oral comments were made. The Mayor declared the public hearing closed.

The Mayor declared this was the time and place for a public hearing for the proposed revisions to Chapter 106 of the Rock Valley Ordinances regarding recyclable materials and yard waste. The City Clerk reported no written comments were received. No oral comments were made. The Mayor declared the public hearing closed.

Council member Kooima introduced Resolution No. 684-20 entitled, "*Resolution to Approve Engagement Letter with Ahlers Cooney Attorneys for Amendment No. 1 to the Rock Ridge Urban Renewal Plan and Amendment No. 4 to the Rock Valley Urban Renewal Plan and Daycare Development Agreement*" and made a motion to adopt. Council member Koldenhoven seconded the motion. The roll was called and vote was, AYES: Granstra, Koldenhoven, Kooima, Faber and Van't Hul. NAYS: None. Whereupon, the Mayor declared the Resolution duly adopted.

An update on the Community Daycare Project was given. It is goal for a developer to have the project bid mid-May. A press release will be issued by them prior to the start of the project.

Several capital projects were discussed. The Council approved getting pricing to rehab five brick manholes due to their condition and water infiltration issues. Sewer cameras identified 33 sewer main services that have significant water infiltration issues and the Council approved getting bids to fix those connections. An addition to the City Shop was discussed. The storm water intake and culvert and 20<sup>th</sup> Avenue to Total Component Solutions needs to be replaced to prevent water from pooling on the highway, DGR Engineering will draft plans to submit to the Iowa DNR for their approval. The Council discussed developing a plan to pave portions of Main Street and adjacent blocks. City Foreman Van Ginkel will develop a cost estimate for the paving projects.

On a motion by Granstra and a second by Koldenhoven to approve setting a public hearing of the sale of city-owned equipment. All ayes, motion carried.

On a motion by Kooima and a second by Koldenhoven to replace the fencing at the Sports Complex and installing shade structures for \$88,000. All ayes, motion carried with the funds being track via an internal loan through the hotel-motel tax fund.

Council member Granstra introduced Resolution No. 685-20 entitled, "*Resolution Setting Public hearing on Economic Development Grant RE TIF Incentives for Kooima Properties LLC dba Outdoor Elements Inc*" and made a motion to adopt. Council member Kooima seconded the motion. The roll was called and vote was, AYES: Van't Hul, Faber, Kooima, Koldenhoven and Granstra. NAYS: None. Whereupon, the Mayor declared the Resolution duly adopted.

Council member Faber introduced Resolution No. 686-20 entitled, "*Resolution to Allow the Rock Valley Fire Department and the Rock Valley Police Department to Submit Grants to the Lyon County Riverboat Foundation*" and made a motion to adopt. Council member Kooima second the motion. The roll was called and vote was, AYES: Granstra, Koldenhoven, Kooima, Faber and Van't Hul. Whereupon, the Mayor declared the Resolution duly adopted.

The Parkview Event Center monthly report for February was reviewed.

On a motion by Faber and a second by Koldenhoven to approve a request to amend the Rivers Bend Campground rules and regulations to allow for kayak use in the swimming pond south of the roped off area. All ayes, motion carried.

A review of the denial of the insurance claim at 925 Golf Course Road was discussed.

A proposed ordinance for sump pumps, roof drains and groundwater standards were reviewed.

On a motion by Koldenhoven and a second by Granstra to approve a Class E liquor license for Bernie's Booze LLC and a Class C beer permit for JJ's Valley Mart. All ayes, motion carried.

On a motion by Van't Hul and second by Koldenhoven to approve a request for City Clerk Vande Kamp to attend the Municipal Professionals Academy. All ayes, motion carried.

The Rock Valley Police Department monthly report was reviewed.

The Rock Valley Municipal Housing Authority financial statements for February were reviewed.

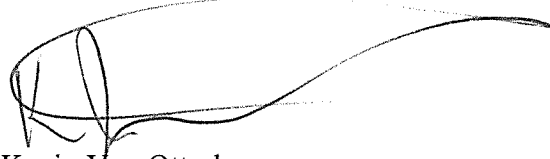
A check from FEMA for damages from the 2019 flood was reviewed.

On a motion by Koldenhoven and a second by Granstra to approve the Rock Valley Fire Department, Municipal Housing Authority and City bills as presented. All ayes, motion carried.

Council member Granstra introduced Resolution No. 687-20 entitled, "*Resolution of the City Council of the Incorporated City of Rock Valley, Iowa, Fixing Regular Meetings of the City Council of Rock Valley, Iowa*" and

made a motion to adopt. Council member Koldenhoven seconded the motion. The roll was called and vote was, AYES: Van't Hul, Faber, Kooima, Koldenhoven and Granstra. NAYS: None. Whereupon, the Mayor declared the Resolution duly adopted.

On a motion by Faber and a second by Van't Hul to adjourn. All ayes, motion carried.

A handwritten signature in black ink, appearing to read 'Kevin Van Otterloo', with a long, sweeping horizontal stroke extending to the right.

Kevin Van Otterloo  
Mayor

*Tina Vande Kamp*  
Attest: Tina Vande Kamp  
City Clerk

## SPECIAL COUNCIL MEETING

Friday, March 13, 2020

2:00 P.M.

PRESENT: Mayor Van Otterloo, Council members Granstra, Koldenhoven, Kooima, Faber and Van't Hul; City Administrator Van Maanen and City Clerk Vande Kamp.

ALSO PRESENT: Police Chief Warburton; City Foreman Van Ginkel; Economic Development Director Miller; Jim Collins, City of Hull; Brad Vis and Jeremy Van Zee, Rock Valley Christian School; Matthew Buley and Lisa Schwanke, Hope Haven; Karin Rosman; Paul Vande Waerd and April Impecoven, Rock Valley Ambulance Association; Glenn Zevenbergen, Dr. Sara Yesda, Jeremy McCennen, Hegg Health Center; Chad Janzen, Rock Valley Community School; Dan Breuer, Netherlands Reformed Christian School; Joe Miller, Civil Defense Director; and Brent Eshius, Rock Valley Fire Department.

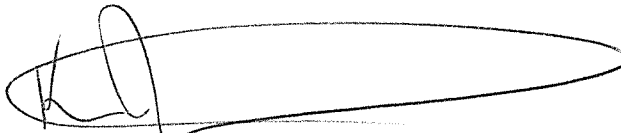
The Mayor called the meeting to order.

The Pledge of Allegiance was recited.

On a motion by Kooima and a second by Koldenhoven to approve the agenda as posted.

The purpose of the meeting was to discuss the Corona Virus (Co-Vid 19). Hegg Health Center Administrator Glenn Zevenbergen shared symptoms of the virus and how to best prevent the spread. Symptoms include a fever over 100.4 degrees, body aches and a cough. Zevenbergen also cautioned that influenza is still prevalent in our area and can show similar symptoms. He explained the safety procedures that Hegg Health Center have put in place to slow the spread of the virus. If you have symptoms, call in to the clinic. You will be asked a series of screening questions and a special process is in place to assist people who may have the virus. As of today, the Iowa Department of Public Health is not recommending any closures of mass gatherings. However, this is a fluid situation and changes come quickly. The Iowa Department of Public Health will determine if there will be school closures and for how long. It is recommended that daycares remain open, with safety procedures put in place, to allow for parents to remain working, especially our health care workers.

On a motion by Koldenhoven and a second by Faber to adjourn. All ayes, motion carried.



Kevin Van Otterloo  
Mayor



Attest: Tina Vande Kamp  
City Clerk

**SPECIAL COUNCIL MEETING**  
**Monday, March 16, 2020**  
**8:00 A.M.**

PRESENT: Mayor Van Otterloo, Council members Granstra, Koldenhoven, Kooima, Faber and Van't Hul; City Administrator Van Maanen and City Clerk Vande Kamp.

ALSO PRESENT: Police Chief Warburton; Police Officer De Groot; Economic Development Director Miller; City Foreman Van Ginkel; Chamber and Rec Director Rosman; and Library Director McCray.

The Mayor called the meeting to order.

The Pledge of Allegiance was recited.

The purpose of this meeting is to revise a plan to reduce the spread of the Corona Virus. The City Office will limit customer access, enhance sanitizing and cleaning procedures and assist customers by phone or email as much as possible.

The police department is not offering voluntary services such as fingerprinting at this time to reduce contact. They will continue to assist with ambulance calls when requested.

The outside city crew will not enter houses for meter maintenance until the threat of the virus has passed.

Spring soccer league will remain as scheduled and a decision will be made when it gets closer if cancellation is necessary.


The Rock Valley Public Library will be open today with extended hours to allow residents the opportunity to rent books and videos. The library will close on Tuesday and remain closed to the public until further notice. A pick-up service will be offered with the public being able to order books online and have them available for pickup in the lobby during designated hours only. No books or videos should be returned at this time. Fees will be waived and instructions for returning material will be communicated at a later time.

All staff travel will be limited and require specific permission from the Mayor and City Administrator.

On a motion by Koldenhoven and a second by Granstra to adjourn. All ayes, motion carried.



Kevin Van Otterloo  
Mayor



Attest: Tina Vande Kamp  
City Clerk

**REGULAR COUNCIL MEETING**  
**Thursday, March 26, 2020**  
**4:00 P.M.**

PRESENT: Mayor Van Otterloo, Council members Granstra, Koldenhoven, Kooima, Faber and Van't Hul; City Administrator Van Maanen and City Clerk Vande Kamp.

ALSO PRESENT: City Attorney Winterfeld; Police Chief Warburton; City Foreman Van Ginkel; Economic Development Director Miller; Chamber and Rec Director Rosman; and Rock Valley Ambulance Association President Paul Vande Waerdt.

All participants attended the meeting electronically following the Governor's recommendations for social distancing due to the corona virus.

The Mayor called the meeting to order.

The Pledge of Allegiance was recited.

On a motion by Kooima and a second by Van't Hul to approve the agenda with one addition to approve a purchase request from the Rock Valley Ambulance Association. All ayes, motion carried.

The Mayor declared this is the time and place for a public hearing on proposed plans and specifications, proposed form of contract and estimate for the construction of the Rock Ridge Road paving improvements, and work incidental thereto. The City Clerk stated no written comments were received. No oral comments were heard. Whereupon, the Mayor declared the public hearing closed.

The Mayor declared this is the time and place for a public hearing on proposed plans and specifications, proposed form of contract and estimate for the construction of the 10<sup>th</sup> Avenue and Highway 18 traffic signal improvements, and work incidental thereto. The City Clerk stated no written comments were received. No oral comments were heard. Whereupon, the Mayor declared the public hearing closed.

The Mayor declared this is the time and place for a public hearing on proposed disposal of certain city owned equipment. The City Clerk stated no written comments were received. No oral comments were heard. Whereupon, the Mayor declared the public hearing closed.

The Mayor declared this is the time and place for a public hearing on economic development grant regarding tax increment financing incentives for Kooima Properties LLC dba Outdoor Elements Inc. The City Clerk stated no written comments were received. No oral comments were heard. Whereupon, the Mayor declared the public hearing closed.

On a motion by Kooima and a second by Koldenhoven to approve a purchase request from the Rock Valley Ambulance Association for a ground emergency transport reimbursement program for an amount not to exceed \$7,000. All ayes, motion carried.

On a motion by Kooima and a second by Koldenhoven to approve plans and specifications, proposed form of contract and accepting the lowest qualified bid for the Rock Ridge Road paving improvements. All ayes, motion carried.

On a motion by Faber and a second by Van't Hul to approve plans and specifications, proposed form or contract and accepting the lowest qualified bid for the 10<sup>th</sup> Avenue and Highway 18 traffic signal improvements. All ayes, motion carried.

Council member Kooima introduced Resolution No. 688-20 entitled, "*Resolution for Disposal of Certain City Owned Equipment*" and made a motion to adopt. Council member Faber seconded the motion. The roll was called and the vote was, AYES: Granstra, Koldenhoven, Kooima, Faber and Van't Hul. NAYS: None. Whereupon, the Mayor declared the Resolution duly adopted.

Council member Kooima introduced Ordinance No. 494-20 entitled, "*Ordinance Amending the Code of Ordinances of the City of Rock Valley, Iowa, by amending Chapter 105, of the Code of Ordinances of the City of Rock Valley Titled 'Collection of Solid Waste' With Said Changes to be Effective Immediately*" and made a motion to adopt the first reading. Council member Faber seconded the motion. All ayes, motion carried.

Council member Kooima introduced Ordinance No. 495-20 entitled, "*Ordinance Amending the Code of Ordinances of the City of Rock Valley, Iowa, by Amending Chapter 106, of the Code of Ordinances of the City of Rock Valley Titled 'Recyclable Materials and Yard Waste' With Said Changes to be Effective Immediately*" and made a motion to adopt and waive the three readings. Council member Van't Hul seconded the motion. All ayes, motion carried.

Upgrades to the lift station were reviewed. Sanitary wipes being flushed down toilets are causing the motors to burn up and they are plugging the screens. Two new motors were ordered to replace those motors.

A water system improvements application was discussed. DGR Engineering submitted the application on behalf of the City to the Iowa Department of Natural Resources.

An asbestos survey of the former City Hall building was reviewed. Geotek & Testing Services conducted an asbestos survey to detect locations and amounts of asbestos in the building. The study indicated that there several areas with asbestos, but those locations were limited. The report was provided to a party who is interested in purchasing the facility.

On a motion by Granstra and a second by Van't Hul to approve a proposal for a cleaning and inspecting program for the City's water towers. All ayes, motion carried.

A wastewater pretreatment agreement with a local business was reviewed. Random samples will now be taken and the results submitted to the Iowa Department of Natural Resources for their analysis.

An update on the FY2020-21 budget was discussed. The City's tax levy will decrease 2.03% going from 13.48084 to 13.20776.

The Sports Complex upgrades were reviewed. The fencing between the dugouts will be replaced with a concrete backstop and netting. The City has also hired a contractor to install the shading structures for the three fields.

A request to contribute to the Sioux County Youth Fair was reviewed. No action was taken.

An update from the Iowa League of Cities was discussed. Legislators are not currently in session due to the corona virus outbreak. A closing session will be held at a later date.

On a motion by Faber and a second by Granstra to approve the February council minutes as presented. All ayes, motion carried.

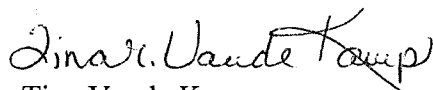
On a motion by Kooima and a second by Koldenhoven to approve the December 2019 and January 2020 Clerk's Reports as presented. All ayes, motion carried.

On a motion by Koldenhoven and a second by Faber to approve the Rock Valley Ambulance Association, Fire Department, Municipal Housing Authority and City bills as presented. All ayes, motion carried.

On a motion by Granstra and a second by Kooima to adjourn. All ayes, motion carried.



Kevin Van Otterloo  
Mayor



Attest: Tina Vande Kamp  
City Clerk