

REGULAR COUNCIL MEETING
Thursday, July 11, 2019
4:00 P.M.

PRESENT: Mayor Van Otterloo, Council members Koldenhoven, Kooima, Faber, Granstra and Van't Hul; City Administrator Van Maanen. Absent: City Clerk Vande Kamp.

ALSO PRESENT: City Attorney Winterfeld; Police Chief Warburton; Development Director Dave Miller, Event Center Director Jenna Heemstra and Fire Chief Brent Eshuis.

The Mayor called the meeting to order.

The Council recited the Pledge of Allegiance to the Flag.

By a voice vote the Council approved the meeting agenda.

Council member Faber introduced Resolution No. 646-19 entitled, "*Resolution Setting Public Hearing on Proposed Revisions to Chapter 57 of the Rock Valley Ordinances Regarding Control of Dangerous and Vicious Animals*" and made a motion to adopt. Council member Van't Hul seconded the motion. The roll was called and vote was, AYES: Koldenhoven, Kooima, Faber, Granstra and Van't Hul. NAYS: None. Whereupon, the Mayor declared the Resolution duly adopted.

Council member Kooima introduced Resolution No. 647-19 entitled, "*Resolution Setting Public Hearing on Proposed Revisions to Chapter 92 of the Rock Valley Ordinances Adding Section 92.10(15) Titled Connection of Private Drainage Systems to the Municipal Storm System*" and made a motion to adopt. Council member Granstra seconded the motion. The roll was called and vote was, AYES: Koldenhoven, Kooima, Faber, Granstra and Van't Hul. NAYS: None. Whereupon, the Mayor declared the Resolution duly adopted.

The Council reviewed the damage that was caused by the heavy rains on June 27th. Damage included sewer backups at properties located along Golf Course Road and 10th Avenue. The Council directed City Administrator Tom Van Maanen to contract the property owner of the pasture to determine if the City may be able to acquire several acres to construct a detention pond. The Council discussed how to promote sanitary sewer backup prevention options to property owners.

The City will receive a grant to install fixed generators at the City Shop, the large water tower and Fire Station. City Administrator Van Maanen reported that the NCC Heavy Equipment students have completed building up the road at the sewer treatment plant and that they are currently building up the road to Well #4.

The Council discussed options to replace the service pickup truck that was damaged in an accident. The Equipment Committee will make a recommendation to the Council at a future meeting.

City Administrator Van Maanen reported that the Pool Committee plans to attend the July 25th Council meeting to make a recommendation on a new pool facility.

The Council reviewed the revised Employee Handbook and discussed the changes that have been made. The Personnel Committee will now meet with the Department Chairs and review the changes. Once that meeting occurs the Employee Handbook will be brought back to the Council to formally approve the revised Employee Handbook.

The Council talked about what needs to be done to determine a cost and location for a possible daycare building. Development Director Miller and City Administrator Van Maanen were directed to finalize some

of these details so the Council can determine if it will be possible to hold a public vote for a bond issue in November.

The Council reviewed the City Hall/Event Center's approved walkthrough inspection by the Fire Marshall, approved pay request #6 for the City Hall/Event Center project, pay request #1 for the parking lot project and discussed several possible names for the Event Center.

On a motion by Granstra and a second by Kooima to approve Pay Request #6 for the City Hall/Event Center. Koldenhoven, Kooima, Granstra and Van't Hul ayes, Faber abstained, motion carried.

On a motion by Faber and a second by Koldenhoven to approve Pay Request #1 for the Parking Lot Project. All ayes, motion carried.

The Council reviewed Williams and Company schedule for completing the City's 2018-19 Fiscal Audit which will start on July 22, 2019.

The Council reviewed DGR Engineering's capital project daily field observation reports on the Southern Trails and Parking Lot projects.

The Council decided not to change their offer of \$5,710.68 to Winter Brothers to close out the Southern Trails Utilities project.

The Council discussed the Legislative meetings scheduled for September 26.

The Council reviewed the Rock Valley Police Department's June activities report.

Council member Granstra introduced Resolution No. 648-19 entitled, "*Resolution of the City Council of the Incorporated City of Rock Valley, Iowa, Fixing Regular Meetings of the City Council of Rock Valley, Iowa*" and made a motion to adopt. Council member Koldenhoven seconded the motion. The roll was called and vote was, AYES: Koldenhoven, Kooima, Faber, Granstra and Van't Hul. NAYS: None. Whereupon, the Mayor declared the Resolution duly adopted.

On a motion by Van't Hul a second by Koldenhoven to approve the Rock Valley Ambulance Association, Fire Department, Rock Valley Municipal Housing Authority and City bills as presented. All ayes, motion carried.

On a motion by Granstra and a second by Van't Hul to adjourn. All ayes, motion carried.



Attest: Tom Van Maanen
Acting City Clerk



Kevin Van Otterloo
Mayor

REGULAR COUNCIL MEETING
Thursday, July 25, 2019
4:00 P.M.

PRESENT: Mayor Van Otterloo, Council members Granstra, Koldenhoven, Faber and Van't Hul; City Administrator Van Maanen and City Clerk Vande Kamp. Absent: Kooima.

ALSO PRESENT: City Attorney Winterfeld; City Foreman Van Ginkel; Economic Development Director Miller and Event Center Director Heemstra.

The Mayor called the meeting to order.

The Council recited the Pledge of Allegiance to the Flag.

Council member Granstra made a motion to approve the agenda. Council member Koldenhoven seconded the motion. All ayes, motion carried.

The Mayor declared this was the time and place for a public hearing on proposed revisions to chapter 57 of the Rock Valley Ordinances regarding control of dangerous and vicious animals. The City Clerk reported no written comments were received. No oral comments were heard. Whereupon, the Mayor declared the public hearing closed.

The Mayor declared this was the time and place for a public hearing on Section 92.10(15) titled, "Connection of Private Drainage Systems to the Municipal Storm System". The City Clerk reported no written comments were received. No oral comments were heard. Whereupon, the Mayor declared the public hearing closed.

Council member Faber introduced Ordinance No. 490-19 entitled, "*Ordinance Amending City Ordinances of Rock Valley, Iowa, Regarding Chapter 57.01(1) Titled "Control of Dangerous and Vicious Animals"*" and made a motion to adopt. Council member Koldenhoven seconded the motion. All ayes, motion carried.

Council member Van't Hul introduced Ordinance No. 491-19 entitled, "*Ordinance Amending the Code of Ordinances of the City of Rock Valley, Iowa by Amending Chapter 52 of the Code of Ordinances of the City of Rock Valley by Adding Section 92.10(15) Connection of Private Drainage Systems to the Municipal Storm System with Said Changes to be Effective Immediately*" and made a motion to adopt. Council member Granstra seconded the motion. All ayes, motion carried.

The modified LiDAR flood map prepared by Moore Engineering, Inc. was reviewed. There are some additional properties that we will propose to be removed from the map but DGR engineering needs to complete additional surveying first.

City Administrator Van Maanen provided an update on the City Hall/Event Center project. The POS system is ordered. An ATM will be installed. We are starting to book Christmas parties and have a few weddings reserved as well.

Proposed changes to the employee handbook will be reviewed with Department Heads next week.

Necessary easements for the 300th Street Sewer project were reviewed.

Council member Koldenhoven introduced Resolution No. 649-19 entitled, "*Resolution to Hire a City Maintenance Worker 1*" and made a motion to adopt. Council member Van't Hul seconded the motion. The roll was called and vote was," AYES: Granstra, Koldenhoven, Kooima, Faber and Van't Hul. NAYS: None. Whereupon, the Mayor declared the Resolution duly adopted.

An update on the Water Meter Replacement project and well inspections was heard. Previous issues with the meter replacement have been resolved.

The library was awarded a \$10,000 LSTA Technology grant that will be used to update the projector system and enhance the meeting room.

A quote for billing software upgrades was reviewed. No action was taken.

Recent insurance claims were reviewed. Damage to an overhead door will be repaired. A truck that sustained damage will be submitted to insurance and may need to be replaced.

A recent inspection of Royal Ridge apartments went well.

On a motion by Van't Hul and a second by Faber to approve the equipment committee recommendation to replace two service vehicles. An insurance payment for the 2008 pickup that was damaged in a recent accident will be utilized to purchase a ½ ton service vehicle. The other service vehicle that will be purchased will be a one-ton pickup. All ayes, motion carried.

City Administrator Van Maanen provided a summary of a phone conference with Ahlers Law Firm regarding the use of tax increment financing.

On a motion by Van't Hul and a second by Granstra to approve the rental fee for equipment for the dance during Rally in the Valley in an amount not to exceed \$314. All ayes, motion carried.

On a motion by Koldenhoven and a second by Faber to approve the May and June Clerk's Reports. All ayes, motion carried.

On a motion by Faber and a second by Granstra to approve the Ambulance Association, Fire Department, Municipal Housing Authority and City bills as presented including cell phone increases for meter replacement project. All ayes, motion carried.

The Pool Committee was present to provide a potential pool layout with cost estimates. Over 700 surveys were collected. Survey answers were summarized. The Pool Committee was given the go ahead to start marketing and fundraising for the project. The expectation is the committee to raise \$1.5 million towards the project with the Council indicating that would be willing to place a \$2.5 million general obligation bond proposal to the community for a public vote if the Pool Committee is able to receive pledges of \$1.5 million.

On a motion by Koldenhoven and a second by Faber to adjourn. All ayes, motion carried.



Kevin Van Otterloo
Mayor



Attest: Tina Vande Kamp
City Clerk