

REGULAR COUNCIL MEETING
Thursday, December 19, 2019
4:00 P.M.

PRESENT: Mayor Van Otterloo, Council members Granstra, Koldenhoven, Kooima and Faber; City Administrator Van Maanen and City Clerk Vande Kamp. Absent: Van't Hul.

ALSO PRESENT: City Foreman Van Ginkel; Economic Development Director Miller; Police Chief Warburton; Chamber Director Rosman; and Event Center Coordinator Heemstra.

The Mayor called the meeting to order.

The Council recited the Pledge of Allegiance to the Flag.

On a motion by Kooima and a second by Faber to approve the agenda with two additions: Resolution Setting January Council Meeting Dates and Resolution to Appoint Board Members for the Rock Valley Municipal Housing Authority and one change to the Resolution to Appoint Officers and Board Members for 2020. All ayes, motion carried.

Council member Koldenhoven introduced Resolution No. 665-19 entitled, "*Resolution Setting Dates of a Consultation and a Public Hearing on a Proposed Amendment No. 3 to the Rock Valley Urban Renewal Plan in the City of Rock Valley, State of Iowa*" and made a motion to adopt. Council member Faber seconded the motion. The roll was called and the vote was, AYES: Granstra, Koldenhoven, Kooima and Faber. NAYS: None. ABSENT: Van't Hul. Whereupon, the Mayor declared the Resolution duly adopted.

Council member Faber introduced Resolution No. 666-19 entitled, "*Resolution for Authorization to Execute Purchase Agreement with Rock Valley Economic Development Corp.*" and made a motion to adopt. Council member Kooima seconded the motion. The roll was called and vote was, AYES: Faber, Kooima, Koldenhoven and Granstra. NAYS: None. ABSENT: Van't Hul. Whereupon, the Mayor declared the Resolution duly adopted.

Council member Koldenhoven introduced Resolution No. 667-19 entitled, "*Resolution for Authorization to Sign an Agreement with I80 Training Services LLC for the Purchase of a Trained Police Service Dog*" and made a motion to adopt. Council member Faber seconded the motion. The roll was called and vote was, AYES: Granstra, Koldenhoven, Kooima and Faber. NAYS: None. ABSENT: Van't Hul. Whereupon, the Mayor declared the Resolution duly adopted.

On a motion by Kooima and a second by Koldenhoven to approve an agreement for possible land acquisition for flood protection for \$32,500. All ayes, motion carried.

Council member Kooima introduced Resolution No. 668-19 entitled, "*Resolution to Hire Kyler Pollema for the Position of City Maintenance Worker I*" and made a motion to adopt. Council member Granstra seconded the motion. The roll was called and vote was, AYES: Faber, Kooima, Koldenhoven and Granstra. NAYS: None. ABSENT: Van't Hul. Whereupon, the Mayor declared the Resolution duly adopted.

On a motion by Koldenhoven and a second by Faber to approve repairs to the 2012 garbage truck. All ayes, motion carried.

Selling of the rearloader garbage truck was discussed. The Council offered City Foreman Van Ginkel to offer an interested buyer \$43,000 for the purchase. Local businesses were not interested in the purchase.

Replacing water meters at trailer parks was discussed. City Foreman Van Ginkel will return with information on how area municipalities managing water meters in trailer parks.

A FEMA check for flood response efforts in 2018 was reviewed.

Possible daycare locations were discussed.

The draft Fire Department budget for fiscal year 2020-21 was reviewed.

On a motion by Granstra and a second by Koldenhoven to approve the purchase of additional stage lighting for Parkview Event Center. All ayes, motion carried.

November Rock Valley Municipal Housing Authority financial information was reviewed.

An uncollectable utility account was reviewed. The City Attorney will review the account to determine if there are any options to collect on this account.

Council member Faber introduced Resolution No. 669-19 entitled, "*Resolution to Appoint Tom Van Maanen to the position of City Administrator for a one-year period (January 1, 2020 – December 31, 2020)*" and made a motion to adopt. Council member Granstra seconded the motion. The roll was called and vote was, AYES: Granstra, Koldenhoven, Kooima and Faber. NAYS: None. ABSENT: Van't Hul. Whereupon, the Mayor declared the Resolution duly adopted.

Council member Granstra introduced Resolution No. 670-19 entitled, "*Resolution to Appoint Tina Vande Kamp to the position of City Clerk and Jody Vonk to the position of Deputy Clerk for a one-year period (January 1, 2020 – December 31, 2020)*" and made a motion to adopt. Council member Koldenhoven seconded the motion. The roll was called and vote was, AYES: Faber, Kooima, Koldenhoven and Granstra. NAYS: None. ABSENT: Van't Hul. Whereupon, the Mayor declared the Resolution duly adopted.

Council member Koldenhoven introduced Resolution No. 671-19 entitled, "*Resolution to Appoint Jenny Winterfeld to the position of City Attorney for a one-year period (January 1, 2020 – December 31, 2020)*" and made a motion to adopt. Council member Kooima seconded the motion. The roll was called and vote was, AYES: Granstra, Koldenhoven, Kooima and Faber. NAYS: None. ABSENT: Van't Hul. Whereupon, the Mayor declared the Resolution duly adopted.

Council member Kooima introduced Resolution No. 672-19 entitled, "*Resolution to Appoint Adam Rosman to the position of Zoning Administrator for a one-year period (January 1, 2020 – December 31, 2020)*" and made a motion to adopt. Council member Koldenhoven seconded the motion. The roll was

called and vote was, AYES: Faber, Kooima, Koldenhoven and Granstra. NAYS: None. ABSENT: Van't Hul. Whereupon, the Mayor declared the Resolution duly adopted.

Council member Kooima introduced Resolution No. 673-19 entitled, "*Resolution to Appoint Todd Vander Velde, John Vande Hoef, Shirley De Ruyter, Shirley Porter and Michelle McGill to the Zoning Board of Adjustment for five-year terms ending December 31, 2020 – December 31, 2022*" and made a motion to adopt. Council member Koldenhoven seconded the motion. The roll was called and vote was, AYES: Granstra, Koldenhoven, Kooima and Faber. NAYS: None. ABSENT: Van't Hul. Whereupon, the Mayor declared the Resolution duly adopted.

Council member Faber introduced Resolution No. 674-19 entitled, "*Resolution to Appoint Tom Van Maanen, Tina Vande Kamp, Jody Vonk, Myron Van Ginkel and David Miller to the Rock Valley Municipal Housing Authority Board for a five-year term ending December 31, 2020 – December 31, 2024*" and made a motion to adopt. Council member Granstra seconded the motion. The roll was called and vote was, AYES: Faber, Kooima, Koldenhoven and Granstra. NAYS: None. ABSENT: Van't Hul. Whereupon, the Mayor declared the Resolution duly adopted.

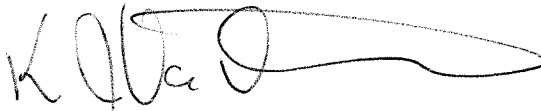
Mayor Van Otterloo appointed Monte Warburton to the position of Police Chief and Dale Kooima to the position of Mayor Pro Tem for a one-year period (January 1, 2020 – December 31, 2020).

Mayor Van Otterloo appointed Nancy Olivier, Greg Haubrich, Merle Wynia, Lynelle Schwien, Liza Van Surksum, Bruce Wright, Cheri Leusink, Holly Haan and Kyle Spaans as members of the Library Board of Trustees for a six-year term ending June 30, 2020 – June 30, 2025.

On a motion by Koldenhoven and a second by Faber to approve the Rock Valley Ambulance Association, Fire Department, Municipal Housing Authority and City bills as presented. All ayes, motion carried.

Council member Koldenhoven introduced Resolution No. 675-19 entitled, "*Resolution of the City Council of the Incorporated City of Rock Valley, Iowa, Fixing Regular Meetings of the City Council of Rock Valley, Iowa*" and made a motion to adopt. Council member Kooima seconded the motion. The roll was called and vote was, AYES: Granstra, Koldenhoven, Kooima and Faber. NAYS: None. ABSENT: Van't Hul. Whereupon, the Mayor declared the Resolution duly adopted.

On a motion by Granstra and a second by Koldenhoven to adjourn. All ayes, motion carried.



Kevin Van Otterloo
Mayor


Attest: Tina Vande Kamp
City Clerk

REGULAR COUNCIL MEETING
Thursday, December 5, 2019
4:00 P.M.

PRESENT: Mayor Van Otterloo, Council members Granstra (electronically), Koldenhoven, Kooima, Faber and Van't Hul; City Administrator Van Maanen and City Clerk Vande Kamp.

ALSO PRESENT: City Foreman Van Ginkel; Ambulance Association members Darin Vande Kamp and Paul Vande Waerdt.

The Mayor called the meeting to order.

The Council recited the Pledge of Allegiance to the Flag.

On a motion by Kooima and a second by Koldenhoven to approve the agenda with one addition to discuss a question from the Rock Valley Ambulance Association. All ayes, motion carried.

The Mayor declared this was the time and place for a public hearing on proposed economic development grant agreement regarding tax increment financing for Rock Rentals, LLC and Van Bruggen and Vande Vegte, P.C. The City Clerk stated no written comments were received. No oral comments were heard. Whereupon, the Mayor declared the public hearing closed.

Council member Faber introduced Resolution No. 664-19 entitled, "*Resolution to Approve Economic Development Grant Agreements Regarding Tax Increment Financing Incentives for Rock Rentals, LLC and Van Bruggen and Vande Vegte, P.C.*" and made a motion to adopt. Council member Koldenhoven seconded the motion. The roll was called and vote was, AYES: Van't Hul, Faber, Kooima, Koldenhoven and Granstra. NAYS: None. Whereupon, the Mayor declared the Resolution duly adopted.

Rock Valley Ambulance Association President Vande Kamp was present to discuss the ambulance response trailer and the liability for a volunteer using their personal vehicle to pull the trailer. The Council advised Vande Kamp to consider transferring the trailer to the Fire Department or to sell the trailer.

The 17th Street / Fir Avenue Utility Extensions project daily field observation reports were reviewed. Start up of the lift station is scheduled in the coming week. Reseeding and lawn repair will be completed in the spring.

On a motion by Van't Hul and a second by Faber to approve paying pay request #4 for the 17th Street / Fig Avenue Utility Extension project for \$146,996.83. All ayes, motion carried.

The 10th Avenue Sanitary Sewer Replacement project daily field observation reports were reviewed.

On a motion by Van't Hul and a second by Koldenhoven to approve paying a portion of pay request #2 for the 10th Avenue Sanitary Sewer Replacement project for \$104,389.40. Retainage of \$45,000 was held to ensure punch list items and lawn and sprinkler repairs are completed in the spring. All ayes, motion carried.

The preliminary design for 10th Avenue & Highway Intersection Traffic Control Lights project was reviewed. The bid letting for this project is February 2020.

An update on the FEMA flood mapping schedule was discussed.

On a motion by Koldenhoven and a second by Kooima to approve an engineering agreement for expanding the Wastewater Treatment Plant. All ayes, motion carried.

On a motion by Faber and a second by Kooima to approve an engineering agreement for expanding the City's water system. All ayes, motion carried.

A possible land acquisition for flood protection was discussed.

A Department of Natural Resources letter for wastewater discharge for a metal finishing business was discussed.

Possible locations for a daycare facility were discussed.

The Rock Valley tree inventory in the parks and the public rights-of-way was reviewed. Ash trees that are diseased and/or dying will be phased out and new trees will be planted.

On a motion by Kooima and a second by Faber to approve changes to the City Employee Handbook. All yes, motion carried.

The Tax Increment Financing Annual Reconciliation report from the County Auditor was reviewed.

A request from the Rock Valley American Legion was reviewed. No action was taken.

The Rock Valley Police Department's monthly report was reviewed.

On a motion by Koldenhoven and a second by Kooima to approve the Ambulance Association, Fire Department, Municipal Housing Authority and City bills as presented. All ayes, motion carried.

On a motion by Koldenhoven and a second by Kooima to adjourn. All ayes, motion carried.



Kevin Van Otterloo
Mayor



Attest: Tina Vande Kamp
City Clerk