

REGULAR COUNCIL MEETING
Thursday, March 21, 2019
4:00 PM

PRESENT: Mayor Van Otterloo, Council members Koldenhoven, Kooima, Faber and Van't Hul. City Administrator Van Maanen and City Clerk Vande Kamp. Absent: Granstra.

Also present: City Foreman Van Ginkel; Economic Development Director Miller; Alan Thielvoldt and Darin Vande Kamp with the Rock Valley Ambulance Association.

The Mayor called the meeting to order.

The Mayor declared this was the time and place for a public hearing on a proposal to provide additional financing for the acquisition, construction, remodeling, furnishing and equipment of a facility for use as an Event Center and City Hall in the City of Rock Valley, Iowa, in an aggregate amount not to exceed \$1,200,000. The City Clerk stated no written comments were received. No oral comments were heard. Whereupon, the Mayor declared the public hearing closed.

The Mayor declared this was the time and place for a public hearing on a proposal to finance the acquisition of land for the construction, installation and equipping of improvements to the City's water system in the City's in the City of Rock Valley, Iowa, in an aggregate amount not to exceed \$1,100,000 and providing for publication for notice thereof. The City Clerk stated no written comments were received. No oral comments were heard. Whereupon, the Mayor declared the public hearing closed.

The Mayor declared this was the time and place for a public hearing on a proposal to finance flood control and traffic control projects with a loan in an aggregate amount not to exceed \$500,000 and providing for publication of notice thereof. The City Clerk stated no written comments were received. No oral comments were heard. Whereupon, the Mayor declared the public hearing closed.

The Mayor declared this was the time and place for a public hearing on the plans and specifications for the 17th Street and Fig Avenue Sewer project. The City Clerk stated no written comments were heard. No oral comments were received. Whereupon, the Mayor declared the public hearing closed.

The Mayor declared this was the time and place for a public hearing on the plans and specifications for the City Hall and Event Center parking lot project. The City Clerk stated no written comments were received. No oral comments were heard. Whereupon, the Mayor declared the public hearing closed.

On a motion by Van't Hul and a second by Kooima to approve a request from the Rock Valley Ambulance Association to match the paramedic tuition reimbursement in an amount not to exceed \$2,000 with a signed four-year commitment contract. All ayes, motion carried.

Council member Faber introduced Resolution No. 621-19 entitled, “*Resolution Instituting Proceedings to take Additional Financing for the Acquisition, Construction, Remodeling, Furnishing and Equipping of a Facility for use as an Event Center and City Hall in the City of Rock Valley, Iowa in an Amount not to Exceed \$1,200,000*” and made a motion to adopt. Council member Koldenhoven seconded the motion. The roll was called and vote was, AYES: Koldenhoven, Kooima, Faber and Van’t Hul. NAYS: None. ABSENT: Granstra. Whereupon, the Mayor declared the Resolution duly adopted.

Council member Koldenhoven introduced Resolution No.622-19 entitled, “*Resolution Instituting Proceedings to Take Additional Action to Provide Financing for the Construction, Installation and Equipment Improvements to the City’s Water System in the City of Rock Valley, Iowa in an Amount not to Exceed \$1,100,000*” and made a motion to adopt. Council member Kooima seconded the motion. The roll was called and vote was, AYES: Van’t Hul, Faber, Kooima and Koldenhoven. NAYS: None. ABSENT: Granstra. Whereupon, the Mayor declared the Resolution duly adopted.

Council member Van’t Hul introduced Resolution No. 623-19 entitled, “*Resolution Instituting Proceedings to Take Additional Action for the Financing of Flood Control and Traffic Control Projects from a Loan in a Total Amount not to Exceed \$500,000*” and made a motion to adopt. Council member Kooima seconded the motion. The roll was called and vote was, AYES: Koldenhoven, Kooima, Faber and Van’t Hul. NAYS: None. ABSENT: Granstra. Whereupon, the Mayor declared the Resolution duly adopted.

Council member Koldenhoven introduced Resolution No. 624-19 entitled, “*Resolution Calling a Public Hearing on a Proposal to Finance the 17th Street and Fig Avenue Sanitary Sewer Project and the 300th Avenue Sanitary Sewer Project, Both in the City of Rock Valley, Iowa in an Aggregate Amount not to Exceed \$2,500,000 and Providing for Publication of Notice Thereof*” and made a motion to adopt. Council member Faber seconded the motion. The roll was called and vote was, AYES: Van’t Hul, Faber, Kooima and Koldenhoven. NAYS: None. ABSENT: Granstra. Whereupon, the Mayor declared the Resolution duly adopted.

Council member Kooima introduced Resolution No. 630-19 entitled, “*Resolution of the City Council of the Incorporated City of Rock Valley, Iowa, Fixing Regular Meetings of the City Council of Rock Valley, Iowa*” and made a motion to adopt. Council member Koldenhoven seconded the motion. The roll was called and vote was, AYES: Koldenhoven, Kooima, Faber and Van’t Hul. NAYS: None. ABSENT: Granstra. Whereupon, the Mayor declared the Resolution duly adopted.

Council member Kooima introduced Resolution No. 625-19 entitled, “*Resolution Accepting Bid and Awarding Contract for the 17th Street and Fig Avenue Sewer Project*” and made a motion to adopt. Council member Faber seconded the motion. The roll was called and vote was, Van’t Hul, Faber, Kooima, and Koldenhoven. NAYS: None. ABSENT: Granstra. Whereupon, the Mayor declared the Resolution duly adopted.

Council member Koldenhoven introduced Resolution No. 626-19 entitled, “*Resolution Accepting Bid and Awarding Contract for the City Hall/Event Center Parking Lot Project*” and made a

motion to adopt. Council member Kooima seconded the motion. The roll was called and vote was, AYES: Koldenhoven, Kooima, Faber and Van't Hul. NAYS: None. ABSENT: Granstra. Whereupon, the Mayor declared the Resolution duly adopted.

Council member Faber introduced Resolution No. 627-19 entitled, "*Resolution Authorizing the Mayor to Sign an Easement Agreement with Gale & Shar Van Engen*" and made a motion to adopt. Council member Kooima seconded the motion. The roll was called and vote was, AYES: Van't Hul, Faber, Kooima and Koldenhoven. NAYS: None. ABSENT: Granstra. Whereupon, the Mayor declared the Resolution duly adopted.

Council member Van't Hul introduced Resolution No. 628-19 entitled, "*Resolution Setting Public Hearing on Proposed Revisions to Chapter 51 of the Rock Valley Ordinances Regarding Junk Vehicles*" seconded the motion. Council member Koldenhoven seconded the motion. The roll was called and vote was, AYES: Van't Hul, Faber, Kooima and Koldenhoven. NAYS: None. ABSENT: Granstra. Whereupon, the Mayor declared the Resolution duly adopted.

On a motion by Van't Hul and a second by Faber to approve a proposal from Thompson Innovation for the 17th Street and Fig Avenue Sewer project for \$37,699.66. All ayes, motion carried.

The 2018 and 2019 flood information was reviewed. The 2018 FEMA paperwork is in progress. Detailed notes of actions taken during the 2019 flood were reviewed.

On a motion by Kooima and a second by Koldenhoven to approve Change Order No. 2 for the City Hall/Event Center project. All ayes, motion carried.

On a motion by Kooima and a second by Faber to approve pay request #1 for the water meter replacement project. All ayes, motion carried.

City Administrator Van Maanen gave an update on capital projects.

Council member Koldenhoven introduced Resolution No. 629-19 entitled, "*Resolution Setting a Public Hearing for Tax-Increment Financing Incentives for Rock Valley Tractor Parts Project*" and made a motion to adopt. Council member Van't Hul seconded the motion. The roll was called and vote was, AYES: Koldenhoven, Kooima, Faber and Van't Hul. NAYS: None. ABSENT: Granstra. Whereupon, the Mayor declared the Resolution duly adopted.

On a motion by Van't Hul and a second by Koldenhoven to approve a Class B Beer (BB) permit and a Special Event permit for Cedar Rock Grill. All ayes, motion carried.

On a motion by Kooima and a second by Koldenhoven to approve the December and January Clerk's Reports as presented. All ayes, motion carried.

On a motion by Faber and a second by Van't Hul to approve the Rock Valley Ambulance Association, Fire Department, Municipal Housing Authority and City bills as presented. All ayes, motion carried.

On a motion by Kooima and a second by Van't Hul to adjourn. All ayes, motion carried.

A handwritten signature in black ink, appearing to read 'K. Van Otterloo', written over a horizontal line.

Kevin Van Otterloo
Mayor

A handwritten signature in black ink, appearing to read 'Tina Vande Kamp', written over a horizontal line.

Attest: Tina Vande Kamp
City Clerk

REGULAR COUNCIL MEETING
Wednesday, March 20, 2019
12:00 PM

PRESENT: Mayor Van Otterloo, Council members Koldenhoven, Kooima, Faber and Van't Hul. City Administrator Van Maanen and City Clerk Vande Kamp. Absent: Granstra and City Clerk Vande Kamp.

Also present: City Foreman Van Ginkel; Justin Christensen with DGR Engineers; Economic Development Director Miller; Amy Cleveringa with Cleveringa Excavating; Victoria Woods with H & W Contracting LLC; Jerry Rus with JR Construction and Vander Pol Excavating; Travis Hulstein with Hulstein Excavating; and Matt Carlson with Cemcast.


The Mayor called the meeting to order.

The bid opening for the City Hall/Event Center parking lot paving project was held. The apparent low bid was from Cleveringa Excavating.


The bid opening for the 17th Street & Fig Avenue Sanitary Sewer project was held. The apparent low bid was from Vander Pol Excavating.

DGR Engineers will review the bids and verify the low bidder. The bids will be accepted and awarded at the March 21 council meeting.

On a motion by Faber and a second by Koldenhoven to adjourn. All ayes, motion carried.



Kevin Van Otterloo
Mayor



Attest: Tina Vande Kamp
City Clerk

REGULAR COUNCIL MEETING

Tuesday, March 12, 2019

12:00 PM

PRESENT: Mayor Van Otterloo, Council members Granstra, Koldenhoven, Kooima (electronically) and Faber. City Administrator Van Maanen (electronically) and City Clerk Vande Kamp. Absent: Van't Hul.

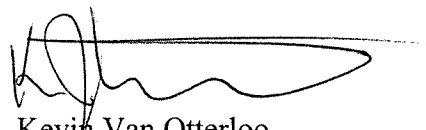
The Mayor called the meeting to order.

The Mayor declared this is the time and place for a public hearing on the Fiscal Year 2019-20 Budget. The City Clerk reported no written comments were received. No oral comments were heard. Whereupon, the Mayor declared the public hearing closed.

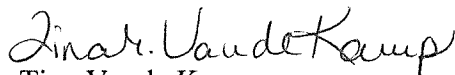
On a motion by Granstra and a second by Koldenhoven to approve the Fiscal Year 2019-20 budget. All ayes, motion carried.

Preparations for potential flooding were discussed. Sand has been ordered for building a berm. The emergency management team is closely monitoring the water levels.

On a motion by Faber and a second by Koldenhoven to adjourn. All ayes, motion carried.



Kevin Van Otterloo
Mayor



Attest: Tina Vande Kamp
City Clerk

REGULAR COUNCIL MEETING
Thursday, March 7, 2019
4:00 PM

PRESENT: Mayor Van Otterloo, Council members Granstra, Koldenhoven, Kooima, Faber and Van't Hul. City Administrator Van Maanen and City Clerk Vande Kamp.

Also present: City Foreman Van Ginkel; Police Chief Warburton; Economic Development Director Miller; Recreation Director Rosman; Fire Chief Eshuis and Keith De Groot; Chasady Hernandez, Jane Ver Mulm, Mary Van't Hul, John De Ruyter, Wayne Davelaar, Jim Bergsma and Laura Westra.

The Mayor called the meeting to order.

Chasady Hilbrands presented a community assessment on the obesity that she prepared for a college course. The assessment included strengths and needs of the City of Rock Valley regarding fitness opportunities.

The Rock Valley Senior Center Board of Directors were present to discuss the Meals on Wheels program. They are seeking a local entity to administer the state funds and provide bookkeeping services. City Administrator Van Maanen will review with the City Auditor before proceeding.

Fire Chief Eshuis was present to review a rate fee structure for fire calls and motor vehicle accidents. City Attorney Winterfeld will prepare a resolution for approval at a future meeting.

Snow removal around fire hydrants was discussed. Many hydrants are inaccessible due to snow being piled around them. Snow removal companies and residents will be contacted to remind them to keep snow clear of hydrants.

A draft ordinance regarding inoperable vehicles was reviewed. Details were discussed. Police Chief Warburton will work with the City Attorney to prepare an ordinance to address this issue. Inoperable vehicles in residents yards is a growing problem.

Council member Kooima introduced Resolution No. 621-19 entitled, "*Resolution for Authorization to Execute a Purchase Agreement with Debra L. Van't Hul Revocable Trust*" and made a motion to adopt. Council member Koldenhoven seconded the motion. The roll was called and vote was, AYES: Van't Hul, Faber, Kooima, Koldenhoven and Granstra. NAYS: None. Whereupon, the Mayor declared the Resolution duly adopted.

Council member Granstra introduced Resolution No. 622-19 entitled, "*Resolution Calling a Public Hearing on a Proposal to Finance Flood Control and Traffic Control Projects with a Loan in an Aggregate Amount Not to Exceed \$500,000 and Providing for Publication of Notice Thereof*" and made a motion to adopt. Council member Koldenhoven seconded the motion. The roll was called and vote was, AYES: Granstra, Koldenhoven, Kooima, Faber and Van't Hul. NAYS: None. Whereupon, the Mayor declared the Resolution duly adopted.

Council member Van't Hul introduced Resolution No. 623-19 entitled, "*Resolution Calling a Public Hearing on a Proposal to Provide Additional Financing for the Acquisition, Construction, Remodeling, Furnishing and Equipment of a Facility for use as an Event Center and City Hall in the City of Rock Valley, Iowa, in an Aggregate Amount Not to Exceed \$1,200,000 and Providing for Publication of Notice Thereof*" and made a motion to adopt. Council member Faber seconded the motion. The roll was called and vote was, AYES: Van't Hul, Faber, Kooima, Koldenhoven and Gransta. NAYS: None. Whereupon, the Mayor declared the Resolution duly adopted.

Council member Koldenhoven introduced Resolution No. 624-19 entitled, "*Resolution Calling a Public Hearing on a Proposal to Finance the Acquisition of Land and the Construction, Installation and Equipping of Improvements to the City's Water System in the City of Rock Valley, Iowa, in an Aggregate Amount Not to Exceed \$1,100,000 and Providing for Publication of Notice Thereof*" and made a motion to adopt. Council member Kooima seconded the motion. The roll was called and vote was, AYES: Granstra, Koldenhoven, Kooima, Faber and Van't Hul. NAYS: None. Whereupon, the Mayor declared the Resolution duly adopted.

Council member Kooima introduced Resolution No. 625-19 entitled, "*Resolution Calling a Public Hearing on a Proposal to Finance the 17th Street and Fig Avenue Sanitary Sewer Project and the 300th Avenue Sanitary Sewer Project, Both in the City of Rock Valley, Iowa in an Aggregate Amount Not to Exceed \$2,000,000 and Providing for Publication of Notice Thereof*" and made a motion to adopt. Council member Koldenhoven seconded the motion. The roll was called and vote was, AYES: Van't Hul, Faber, Kooima, Koldenhoven and Granstra. NAYS: None. Whereupon, the Mayor declared the Resolution duly adopted.

Council member Koldenhoven introduced Resolution No. 626-19 entitled, "*Resolution for Authorization to Execute Voluntary Assessment Agreement Regarding Southern Trails First Addition*" and made a motion to adopt. Council member Granstra seconded the motion. The roll was called and vote was, AYES: Granstra, Koldenhoven, Kooima, Faber and Van't Hul. NAYS: None. Whereupon, the Mayor declared the Resolution duly adopted.

Council member Faber introduced Resolution No. 627-19 entitled, "*Resolution Approving Public Trail Easement Agreement with Peter Hoogendoorn, Jr., Cornelia Hoogendoorn and Carol Kelderman*" and made a motion to adopt. Council member Koldenhoven seconded the motion. The roll was called and vote was, AYES: Van't Hul, Faber, Kooima, Koldenhoven and Granstra. NAYS: None. Whereupon, the Mayor declared the Resolution duly adopted.

The 17th Street and Fig Avenue Sewer project estimate and bidding schedule were reviewed. The bid letting is March 20 at noon.

On a motion by Kooima and a second by Granstra to approve pay request #2 for the City Hall/Event Center project in the amount of \$277,994.60. AYES: Granstra, Koldenhoven, Kooima and Van't Hul. NAYS: NONE. ABSTAIN: Faber. Motion carried.

On a motion by Koldenhoven and a second by Granstra to approve quotes from Culligan Water Conditioning and Safe N Secure as presented. All ayes, motion carried.

On a motion by Granstra and a second by Koldenhoven to approve the City Hall/Event Center requests for purchase for interior finishes, modifications to the kitchen and insulation in electrical room as presented. All ayes, motion carried.

The pool evaluation report was reviewed. The pool is ending its useful life and will require significant upgrades or replacement within 3-5 years.

A possible tax increment financing incentive for Rock Valley Tractor Parts was reviewed.

An update on the hotel and motel tax vote was shared. The unofficial results are: 133 votes, 118 yes and 15 no.

A time was provided for appeals to storm water ordinances. No appeals were heard.

A proposed land transfer from Rock Valley Economic Development was discussed.

On a motion by Kooima and a second by Van't Hul to approve 2019 travel requests from Rock Valley Economic Development as presented. All ayes, motion carried.

A letter from HR Green Inc.'s attorney was reviewed. City Attorney Winterfeld will prepare a response.

The March to May 2019 flood outlook was discussed. A meeting was held last week and emergency management is preparing for the potential of spring flooding.

On a motion by Faber and a second by Granstra to approve a Class E Liquor Permit renewal application for Bernie's Booze LLC. All ayes, motion carried.

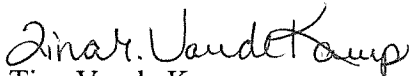
On a motion by Kooima and a second by Koldenhoven to approve a Class C Liquor License permit renewal application for Las Penas. All ayes, motion carried.


The Rock Valley Police Department monthly activity report was reviewed.

The City Administrator job tracking report was shared.

On a motion by Faber and a second by Koldenhoven to approve the Rock Valley Ambulance Association, Fire Department, Municipal Housing Authority and City bills as presented. All ayes, motion carried.

On a motion by Van't Hul and a second by Kooima to adjourn. All ayes, motion carried.


Attest: Tina Vande Kamp
City Clerk


Kevin Van Otterloo
Mayor